



Clerk to the Council:

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10th September 2020

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at 7:00pm on Thursday 17th September 2020. This will be a virtual meeting via Zoom. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**

Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 16th July 2020
- 5. Matters Arising not listed on the agenda**
- 6. Planning**

To Consider Planning Applications received since the last meeting

Weekly list for the period 23 August to 29 August 2020

- 6.1 Application Number: HH/2020/1782**

Application Site: 102 St Martins Road
Proposal: Erection of two storey side and single storey rear extension
- 6.2 Application Number: HH/2020/1787**

Application Site: 100 St Martins Road
Proposal: Erection of two storey side and single storey rear extensions

Weekly list for the period 30 August to 5 September 2020

Nothing to report

7. Correspondence

Recommendation: Receive and discuss any correspondence

8. Finance

8.1 to approve payments: -

14.08.20	E24	J Chatterton	August Salary	DPA
14.08.20	E25	HMRC	Tax for Clerk	£54.09
03.09.20	E26	J Chatterton	Grant reimbursement	£203.67
10.09.20	E27	J Chatterton	September Salary	DPA
10.09.20	E28	HMRC	Tax for Clerk	£117.00
11.09.20	E29	WALC	Training JLC INV-20707	£30.00

8.2 Remembrance Day Wreath

Recommendation: approve purchase

9. Website

Recommendation: Discuss website compliance September 2020

10. Cycleway

Recommendation: Receive an update from Cllr Morshead

11. Governance

Recommendation: approval of updated policies

11.1 Standing Orders September 2020

11.2 Financial Regulations 2020

11.3 Scheme of Delegation Sept 2020

12. Pollution Tubes

Recommendation: to receive an update from Cllr John Blundell

13. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Kings Hill – Councillor Davies
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the Zoom meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

16. Date for the next meeting

Confirm the date for the next meeting as 15th October 2020.